

**REVISED ANNEXURE 1A**

**(fill this instead of existing Annexure 1A in Project Manual)**

**CERTIFICATE OF ORIGINAL AND DULY COMPLETED  
PROJECT WORK**

**To be certified by the Principal/In-charge of the Nursery School**

I certify that the learner Mr/Mrs/Miss \_\_\_\_\_ with Enrollment No. \_\_\_\_\_ has done the Project Work for the stipulated duration for a total of .....days, under the guidance and supervision of Mr/Mrs/Miss \_\_\_\_\_ (name of the Guide) at \_\_\_\_\_ (name of the nursery school, full address) from \_\_\_\_\_ (starting date of Project Work) to \_\_\_\_\_ (end date of Project Work). The following details above provided by the Guide are correct.

**Date :**

**Place :**

**Name and Signature of Principal/In-charge of Nursery School/Preschool**

**Stamp of the School**

**To be certified by the Guide who is supervising the Project work of the learner  
in the Nursery School**

I certify that the learner Mr./Mrs./Miss \_\_\_\_\_ (Enrolment number) \_\_\_\_\_ completed the following tasks under my guidance and supervision during the Project Work period.

The learner:

1. Observed and analyzed my work with the children for 5 days in Phase 1
2. Planned and Conducted 30 Activity Sessions in Phase 2 which were observed and evaluated by me
3. Planned Curriculum for 5 days in Phase 3 and, Planned and Conducted minimum 15 – maximum 20 Activity Sessions in Phase 3, which were observed and evaluated by me
4. Wrote Reports of 30 Activity Sessions in Phase 2 and of minimum 15 – maximum 20 Activity Sessions in Phase 3
5. Recorded Videos of all 30 Activities of Phase 2 and 15-20 Activities of Phase 3 while she was doing the activities with children
6. Informed me that she/he took permission from children's families/ Principal of nursery school to record the video and he/she will not use the videos for any other purpose.
7. Shared all work with me regularly for approval and evaluation

I certify that the work of the learner is her/his own original work and done under my supervision and I have given marks on the Evaluation Sheet (Annexure 3A). It has not been copied from any source or from any other student. I understand that IGNOU may confirm the authenticity of the learner's Project Work with me through telephone or e mail.

**Date :**

**Place :**

**Name and Signature of Guide at the  
Nursery School/Preschool**

**Phone No**

**E mail id of Guide**

**Name and Signature of Principal/In- charge of Nursery School/ Preschool**

**Stamp of the School**

**REVISED ANNEXURE 1B**

**(fill this instead of existing Annexure 1B in Project Manual)**

**SELF –CERTIFICATION BY LEARNER OF ORIGINAL AND DULY COMPLETED PROJECT WORK**

(To be self-certified by the Learner)

I certify that I (Mr/Mrs/Miss) \_\_\_\_\_ with Enrollment No. \_\_\_\_\_ have done the Project Work for the stipulated duration for a total of .....days, under the guidance and supervision of Mr/Mrs/Miss \_\_\_\_\_ (name of the guide) at \_\_\_\_\_ (name of the nursery school, full address) from \_\_\_\_\_ (starting date of Project Work) to \_\_\_\_\_ (end date of Project Work).

I completed the following tasks for Project Work:

1. I have Analyzed 5 day observations of the preschool teacher’s work with the children in Phase1.
2. I have Planned and Conducted 30 Activity Sessions in Phase 2 under the guidance of the Supervisor (preschool teacher).
3. I have Planned Curriculum for 5 days in Phase 3 and, Planned and Conducted minimum 15 – maximum 20 Activity Sessions in Phase3.
4. I have written Reports of 30 Activity Sessions in Phase 2 and minimum 15 – maximum 20 Activity Sessions in Phase 3.
5. I have shared all the work done by me with the Supervisor regularly for approval and evaluation.
6. I have recorded Videos of all the Activity Sessions conducted with children ( 30 Activities of Phase 2 and 15-20 Activities of Phase 3 ) after taking permission from parents of children / principal or in-charge of nursery school. I will not use these videos for any other purpose.
- 7a. I have uploaded these video on You Tube and provided the link on portal. OR
- 7b. I could not upload Project File on portal I have submitted the hard copy of Project File. The link of uploaded videos is written in the hard copy of the Project File on the first page.*(tick what is applicable for you – 7a or 7b)*

I certify that this is my own original work and has not been copied from any source, internet or from the work of any other student. The marks in Annexure 3A4 are given by the Supervisor. I understand if my work is found copied, then appropriate action will be taken by the University.

**Date:** \_\_\_\_\_ **Name of Learner** \_\_\_\_\_

**Place:** \_\_\_\_\_ **Signature of Learner** \_\_\_\_\_

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## ANNEXURE 2

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This annexure contains the norms for evaluation of Project Work for reference by the Guide and the Principal/In-charge of the nursery school/preschool and the panel of experts evaluating the Project File after it reaches IGNOU.

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### Section A : NORMS FOR EVALUATION FOR REFERENCE BY THE GUIDE AND PRINCIPAL OF NURSERY SCHOOL

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The following are the norms that the Guide and the Principal/In-charge of the nursery school/preschool are requested to follow when evaluating the work of the learner during Project Work.

#### Evaluation During First Phase

##### Marks

Total Marks for Work in First Phase : 50

Maximum Marks for each Report : 10

##### Criteria for Evaluation

Please refer to sub-section 3.3 of Section 3 to know about the aspects that the learner has been asked to observe and report upon. Besides these, when giving marks, focus on

- the degree of detail in the Report
- the analysis and conclusions drawn
- how far the Report reflects that the learner has understood the principles that underlie conducting activities and planning activity sessions.

#### Evaluation During Second Phase

##### Marks

Total Marks for Work in Second Phase : 900

##### Break-up of Marks

- Preparing Activity Plans for 30 Sessions : 300

Maximum Marks for each activity plan: 10.— These are further subdivided as follows

- \* Planning of activity/activities for the Activity Session : 6

- \* Play Materials/aid made/obtained by the learner, other than those already available in the preschool : 4  
(In case no play material/

##### Criteria for Evaluation

- Please refer to sub-section 7.4 in Section 7 to know about the aspects that the learner has to write about in the Activity Plan. Also refer to each Activity Session to know about the specific aspects the learner must include in the Plan.

Besides these, when giving marks see whether

- i) each activity planned
  - is appropriate for the children's age
  - would be able to hold children's interest
  - is feasible to carry out

### Marks

aids needs to be obtained/ made by the learner for a particular activity session, then the 4 marks for this get included in planning of activity/ activities for the session, which is then marked out of 10)

- Carrying out activities in 30 activity sessions : 300

Maximum marks for carrying out the activity/activities in each activity session : 10

- Writing the Report of 30 Activity Sessions : 300

Maximum marks for writing the Report of each activity session : 10

### Criteria for Evaluation

- ii) there is clarity in the description of activity/ activities
- iii) the goal(s) for the activity/ activities is/are appropriate

Please refer to sub-section 7.4 under the heading 'Writing the Report' and sub-section 7.6 to know about the aspects the learner must keep in mind while carrying out activity/ activities with the children. Also refer to each Activity Session, where some specific aspects have been mentioned for carrying out that particular activity session.

Please refer to sub-section 7.4 of Section 7, to know the aspects the learner has to write in the report. Also refer to each activity session to know about the specific aspects the learner must report upon.

Besides these, when giving marks also look for

- the extent of clarity in the Report
- how far the learner has been able to reflect upon his/her own method of carrying out the activity/activities and think of ways of improving. In other words, how far the learner's report shows self-reflection.

## Evaluation During Third Phase

### Marks

Total Marks for work during Third Phase : Ranging from 500-650, depending upon the number of activity sessions scheduled (it is recommended that between 15 and 20 sessions be scheduled)

### Break-up of Marks

- Preparing the curriculum for the week : 50

### Criteria for Evaluation

When evaluating the curriculum for the five days, look for

## Marks

Maximum marks for preparing each day's curriculum : 10

- Preparing Activity Plans for Activity Sessions (ranging from 15 to 20): 150 to 200

Max. marks for each Activity Plan : 10 (6+4 as explained in Second phase)

- Carrying out the activities in the activity sessions (ranging from 15 to 20) : 150 to 200

Max. marks for carrying out activity/activities in each activity session : 10

- Writing the Reports of Activity Sessions (ranging from 15 to 20) : 150 to 200

Maximum Marks for Report of each session : 10

## Criteria for Evaluation

- i) balance between indoor and outdoor activities, vigorous and quiet activities, group and individual activities, structured and free play activities.
- ii) Whether there are some activities related to each area of development, i.e. cognitive, language, social, physical - motor, emotional, over the entire week.
- iii) Whether the duration of activity sessions is appropriate.

When evaluating the Activity Plan, carrying out activities and writing the report of activity sessions, refer to the criteria listed for Phase 2.

**Note:** When giving marks, the Guide is requested to be neither too strict nor too lenient. If the learner's performance is very good, then surely the marks must reflect the same. However, in the rare case of the marks being tangibly undeserved, say in the case of marks being very high even though the quality of Activity Plans and Reports is very poor, then the Expert evaluating the Project File after it reaches IGNOU may moderate the marks appropriately.

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## Section B : NORMS FOR EVALUATION OF PROJECT FILE FOR REFERENCE BY THE EXPERT (AFTER THE PROJECT FILE REACHES IGNOU)

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The following are the norms for evaluation which the expert in the panel is requested to bear in mind while evaluating the Project File.

The Project File is an indirect way of assessing how the learner would have carried out the various tasks during the Project Work. You would need to judge through the Activity Plans and the Reports how the learner would have actually conducted the Activity Sessions.

The comments and the marks given by the Guide and the Principal would be a reflection of the learner's performance. However, while these may Guide your assessment, you would have to form an independent view of the learner's work through the Project File, with the constraint of not having observed the learner yourself.

The aspects that you will consider, while evaluating the work done during different phases have been specified under sub-sections 3.3, 7.4, 7.6 of this Manual and the various activity sessions described in sub-section 7.7 of this Manual and also under Section A of Annexure 2. The maximum marks that may be awarded are as under.

### Evaluation of First Phase

Total Marks for Work in First Phase	:	50
Maximum Marks for each Report	:	10

### Evaluation of Second Phase

Total Marks for Work in Second Phase	:	600
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#### Break-up of Marks

• Preparing Activity Plans for 30 Sessions	:	300
Maximum Marks for each Activity Plan	:	10
These are further sub-divided as follows:		
Planning of Activity/Activities for the Session	:	6
Play materials/aid made/obtained by the learner, other than those already available in the preschool	:	4
(In case no play material/aids needs to be obtained/made by the learner for a particular activity session, then the 4 marks for this get included in planning of activity/activities for the session, which is then marked out of 10.)		
• Writing the Report of 30 Activity sessions	:	300
Maximum Marks for writing the Report of each Activity session	:	10

### Evaluation of Third Phase

Total Marks for work in Third Phase : Ranging from 350-450, depending upon the number of activity sessions scheduled (it is recommended that between 15 and 20 sessions be scheduled)

#### Break-up of Marks

• Preparing the Curriculum for the week	:	50
• Preparing Activity Plans for Activity Sessions (Ranging from 15 to 20)	:	150 to 200
Maximum Marks for each activity Plan (6 + 4 as explained in second phase)	:	10
• Writing the Reports of Activity Sessions (Ranging from 15 to 200)	:	150 to 200
Maximum Marks for Report of each Session	:	10

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# ANNEXURE 3

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Remember to enclose Section A & B of this Annexure with the Project File. Keep a photocopy for your reference.

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## Section A : EVALUATION SHEET FOR USE BY THE GUIDE AND PRINCIPAL OF THE NURSERY SCHOOL/PRESCHOOL

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The following is the sheet on which the Guide is requested to consolidate the marks for the various activities of the learner. These marks would be written on each Report and Activity Plan as well. Therein, the Guide will also give her detailed comments. Marks and comments for three of the activity sessions, preferably in the latter half of the second phase, would be given by the Principal/Incharge of the nursery school/preschool instead of the Guide.

### Marks Obtained by the Learner in the First Phase

Report	Marks
1	
2	
3	
4	
5	
Total Marks	

### Marks Obtained by the Learner in the Second Phase

Activity Session	Activity Plan	Carrying out the Activity/ Activities	Report of the Activity Session	Total Marks
1				
2				
3				
4				
5				
6				
7				
8				
9				

Activity Session	Activity Plan	Carrying out the Activity/ Activities	Report of the Activity Session	Total Marks
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				
21				
22				
23				
24				
25				
26				
27				
28				
29				
30				



Total Marks

Please indicate the Activity Sessions assessed by the Principle/In-charge

**Marks Obtained by the Learner in the Third Phase**

a) Curriculum for 5 days :

Day	Marks
1	
2	
3	
4	
5	

Total Marks

b) For Activity Sessions

Activity Session	Activity Plan	Carrying out the Activity/ Activities	Report of the Activity Session	Total Marks
Day 1				
1				
2				
3				
4				
Day 2				
1				
2				
3				
4				
Day 3				
1				
2				
3				
4				
Day 4				
1				
2				
3				
4				
Day 5				
1				
2				
3				
4				
Total Marks				



**Section B : EVALUATION SHEET FOR USE BY THE  
EXPERT FOR EVALUATING THE PROJECT  
FILE (AFTER IT REACHES IGNOU)**

The following is the sheet on which the Expert is requested to consolidate the marks of the various Reports and Activity Plans of the learner.

**Marks Obtained by the Learner in the First Phase**

Report	Marks
1	
2	
3	
4	
5	
Total Marks	

**Marks Obtained by the Learner in the Second Phase**

Activity Session	Activity Plan.	Report of the Activity Session	Total Marks
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
14			
15			

Activity Session	Activity Plan	Report of the Activity Session	Total Marks
16			
17			
18			
19			
20			
21			
22			
23			
24			
25			
26			
27			
28			
29			
30			
Total Marks			



**Marks Obtained by the Learner in the Third Phase**

a) Curriculum for 5 days :

Day	Marks
1	
2	
3	
4	
5	
Total	

b) For Activity Sessions

Activity Session	Activity Plan	Report of the Activity Session	Total Marks
Day 1			
1			
2			
3			
4			
Day 2			
1			
2			
3			
4			
Day 3			
1			
2			
3			
4			
Day 4			
1			
2			
3			
4			
Day 5			
1			
2			
3			
4			
Total Marks			

Total Marks in Third Phase = a + b = \_\_\_\_\_

Total Marks Obtained by the Learner  
for Project Work = \_\_\_\_\_ (x)  
(Marks Obtained for First Phase + Second Phase + Third Phase)

out of \_\_\_\_\_ (y)  
(Maximum Marks for First Phase + Second Phase + Third Phase)  
These will vary for each learner, depending upon the number of  
activity sessions organized by the learner in the third phase.

As you know, the evaluation of the Project File by the expert carries 30 per cent of  
weightage per Project Work.

Therefore, weightage  
of 30 per cent =  $\frac{x}{y} \times 30 =$  \_\_\_\_\_  
(final marks to be reflected in grade card)

Date :

Signature of Expert

Place :

.....  
The expert is requested to put together the marks given by the Guide, as stated in  
Section A of Annexure 3, and the marks given by the expert, as stated in Section B of  
Annexure 3, in the following chart.

Marks given by the  
Guide out of 70

Marks Given by  
the Expert out of 30

Total  
(out of 100)

Date :

Signature of Expert

Place :

# ANNEXURE 4

## Section A : BACKGROUND INFORMATION

(To be filled in by the learner)

The information obtained through this form will have no bearing on the evaluation of your Project Work. Rather, this information will help us to form a profile of the learners who have taken up the Diploma and will enable us to improve it.

Please fill up this form accurately. Do not leave any question unanswered.

Mail Section A & B of Annexure 4 to Prof. Prabha Chawla Women's Education, Block 2, School of Continuing Education, IGNOU, Maidan Garhi-110 068.

- 1) Name :
- 2) Enrolment No. :
- 3) Age :
- 4) Sex :
- 5) Address :
- 6) Educational Qualifications :
- 7) Employed/Unemployed :
- 8) If employed, give details of nature of work and organization for which working :  
(If you were previously in other organization(s), give details of that as well)
- 9) Number of years of work experience in each organization
- 10) Your Regional Centre :
- 11) Your Study Centre :
- 12) Name and address of the nursery school where you were placed :
- 13) Number of children that your Guide was in-charge of in the nursery school :
- 14) Name of your Guide :

## Section B : FEEDBACK ON PROJECT WORK

(To be filled in the learner)

The information obtained through the following questions will have no bearing whatsoever on the evaluation of your Project Work. This information will be kept confidential. The purpose of requesting you to answer these questions is to enable us to improve the Project Work for the subsequent batches of students. Do answer all the questions.

If you find the space inadequate for answering questions, please attach sheets.

1) Did you find the Project Work

	Yes	To some extent.	No
a) interesting	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b) instructive	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c) informative	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d) difficult	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

If you found it difficult, in what way was it so ?

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2) Do you think that the Project Work helped you to develop skills of working with young children?

Not at all	<input type="checkbox"/>
To some extent	<input type="checkbox"/>
Considerably	<input type="checkbox"/>

3) Was there some information/instruction regarding Project Work in the Project Manual that was not clear/ you did not understand?

Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
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If yes, what was it? What did you find confusing?

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4) Was there some information regarding Project Work that was not provided in the Project Manual?

Yes  No

If yes, what was it?

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5) Did you face any problems in doing the Project Work?

Yes  No

If yes, what were they?

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6) Did you have any problems with regard to  
— obtaining the time slot for doing the Project Work ?

Yes  No

— being placed in the nursery school?

Yes  No

— being allotted a guide?

Yes  No

If yes, specify the nature of problems.

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7) Were you able to complete the Project Work within the stipulated period of 45 working days?

Yes  No

If no, what was the reason.

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8) Do you think a period of 30 to 45 working days is adequate to develop the skills of interacting with young children?

Yes  No

If no, then what length of period would you recommend for the Project Work, and why?

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9) Did you attend any counselling session(s) for the Project Work ?

Yes  No

a) If yes,

i) how many did you attend?

ii) Did you find attending the counselling session(s)

Useful

Partially useful

Not useful

b) If you did not attend the counselling sessions, what was the reason?

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10) Did you face any problems with regard to your Guide or the nursery school authorities?

Yes  No

If yes, what were they?

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\_\_\_\_\_

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\_\_\_\_\_

11) Did you face any problems in planning the activity/ activities for any activity session?

Yes  No

If yes, with regard to which activity session(s) did you face problems? What was the nature of the problems?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

12) Do you have any suggestion(s) for improving the Project Work?

Yes  No

 If yes, what would you like to suggest?

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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## ANNEXURE 5

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### Section A : CHECKLISTS FOR RATING NURSERY SCHOOLS/ PRESCHOOLS

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The preschools/nursery schools are rated on the basis of the following four checklists. Any nursery school/preschool that qualifies on three-fourths of the items in each checklist may be considered appropriate for placement. That is, the answer should be 'yes' in the case of three-fourths of the items in each checklist. However, there are two conditions that the nursery school/preschool must essentially fulfill. These are

- i) The educator-child ratio in the nursery school/preschool should in no case be more than 1 : 35. That is, one educator should not have more than 35 children in her group. If the educator-child ratio is more than this, then that nursery school/preschool cannot be selected for placement. This is so because if the group of children is larger than this, then the quality of interaction between the educator and children will suffer enormously. In fact as you know, ideally an educator should work with only about 15 to 20 children. However, keeping in mind the ground reality in our country we have increased the educator-child ratio to 1 : 35, knowing that it will be difficult to find preschools/nursery schools if we insist on the ratio 1 : 15 or 20.
- ii) The children must regularly be taken for outdoor play—atleast 2 to 3 times in a week. Even if preschool/nursery school does not have its own playground, the children must be taken out to a neighbourhood park or an open area.

Thus, even if the answer on most items on the four checklists is 'yes', if the nursery school or it does not fulfill both the above two conditions, it is not to be selected.

The checklists are provided from the next page onwards

### A Checklist for Evaluating the Workers

A check (✓) is placed in the 'Yes' column against each item if that is evident and a check (✗) is placed in the 'No' column if it is not.

List of items	Yes	No
1) The staff is sufficient in number so that each child is able to get individual attention from the educator at some point during the day, i.e. the staff-child ratio is 1 : 35 for preschoolers		
2) There is a warm relationship between workers and children.		
3) The staff shows sensitivity towards the needs of children.		
4) The actions and activities of the staff are child-centered.		
5) The workers' attitudes are not rigid. In other words, they are open to suggestions from the children and the parents, i.e., they show flexibility.		
6) The workers circulate among children so that each child receives their attention.		
7) The workers encourage children to ask questions; they encourage independent behaviour.		
8) The workers do not use physical punishment.		
9) The staff often praises and reinforces children for positive behaviour.		
10) Workers try to modify the child's negative behaviour.		
11) Workers give children a feedback about their abilities, and do so in a positive manner.		
12) Workers respect and trust children.		
13) Workers are aware of the progress made by each child.		
14) Workers are alert and active and know what is going on at all times.		
15) The children are encouraged to reason and think, apart from acquiring factual information.		
16) Children are relaxed and comfortable.		
17) Workers meet the parents regularly.		
18) Communication between workers and parents is good.		
19) Parents are encouraged to participate in the programme.		
20) The workers organize periodic meetings with parents.		
21) The educators work together cooperatively and harmoniously.		

### A Checklist to Evaluate the Curriculum

A check (✓) is placed in the "Yes" column against each item when it is evident in the functioning of the centre and a check (✗) is placed in the "No" column when the item is not evident.

List of items	Yes	No
1) There is an organized daily programme.		
2) Children seem to enjoy and like what they are doing. They are enthusiastic.		
3) The programme fosters development in all areas, i.e., it develops the whole child.		
4) The play activities are appropriate to the needs and abilities of children.		
5) The activities are interesting and challenging.		
6) Children are generally engaged in activities; they are not just sitting around.		
7) There is a variety in the play activities.		
8) The activities give opportunity for self-expression.		
9) The activities are such that they allow children to experiment, discover and ask questions.		
10) Children's curiosity is nurtured.		
11) Children are encouraged to talk to each other.		
12) Each day there are some indoor and some outdoor activities.		
13) Each day there is a balance between structured and free play activities.		
14) Each day there is a balance between active and quiet activities.		
15) Each day there are opportunities for group as well as individual play.		
16) Change-over from one activity to the other is smooth.		
17) Educators do not discriminate between boys and girls in the choice of play activities. In other words, boys and girls are encouraged to participate in all activities.		
18) The curriculum is child centered, i.e., it evolves from the needs of children and is based upon their interests.		

### A Checklist to Evaluate Space and Play Materials

A check (✓) is placed in the "Yes" column against each item if that is evident and a check (✓) is placed in the "No" column if it is not.

List of items	Yes	No
1) There is adequate indoor space, i.e., after the furniture and equipment has been arranged there is space to move around freely.		
2) There is adequate outdoor space which is safe to play in.		
3) The lighting and ventilation in the room/rooms is adequate.		
4) Hygiene is maintained in the centre, particularly in the cooking area.		
5) There is a variety of play equipment available.		
6) Play materials are available in adequate numbers so that children do not fight over them.		
7) Books, puzzles, blocks, dolls and other play materials are placed within easy reach and are not locked in cupboards.		
8) The play materials are appropriate to the age of the children.		
9) Children are involved in making indigenous play materials.		
10) The play materials are safe and durable.		
11) There is place to put up children's drawings, clay objects and other things made by them.		
12) First-aid facilities are available.		
13) Fire extinguishers are available.		
14) Each child has space for a short nap.		
15) There is adequate provision for making the snack for children.		

### A checklist to Assess Cleanliness

A check (✓) is placed in the 'Yes' column against each item if that is evident and a check (✗) is placed in the 'No' column if it is not.

List of items	Yes	No
a) The workers keep the work area clean.		
b) The utensils used for cooking and eating are clean.		
c) Children are tidy.		
d) The drinking water is clean and is kept covered.		
e) The workers wash their hands before preparing and serving food.		
f) Children wash their hands before and after eating.		

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**Section B. APPROVED PAYMENT STRUCTURE FOR THE  
DIPLOMA IN EARLY CHILDHOOD CARE AND  
EDUCATION (DECE)**

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SL.NO.	ACTIVITIES/PERSONNEL	RATES FOR PAYMENT
1.	Payment to the learner's Guide at the nursery school/preschool for guiding and evaluating the learner's performance	Rs. 300/-per learner*
2.	Payment to the nursery school/ preschool for providing infrastructure, consumables and evaluation of 3 activities of each learner by the principal of the nursery school/preschool.	Rs. 50/-per learner*

\*These are likely to be revised upwards shortly.

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## ANNEXURE 6

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(To be certified by the Regional Director/Assistant Regional Director/Coordinator/Any Other Person Authorised by the Regional Director)

This is to certify that the nursery school/preschool

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(Name and Address of the Nursery School/Preschool)

has been visited by the Regional Director/Assistant Regional Director/Coordinator/Any other person authorised by the Regional Director, and found appropriate for the placement of the learner.

Date :

Place :

Signature of Regional Director/  
Assistant Regional Director/Coordinator/  
Any other person authorised by  
the Regional Director

## ANNEXURE 7

### EDUCATIONAL QUALIFICATIONS AND EXPERIENCE OF THE GUIDE

*(Keeping the criteria listed on page 3-4 of this document, the following details regarding Guide's educational qualifications and work experience have to be filled and self-certified by the Guide and then have to be counter-signed and certified by the Coordinator of the Study Centre/ Principal of the Nursery School. The learner has to share this Annexure with the Guide and then attach the completed Annexure in the Project File).*

Name of the Guide (Supervisor)\_\_\_\_\_

Educational qualification\_\_\_\_\_

*Attach the photocopies of educational qualifications with this Annexure,if possible*

Details of training programmes in preschool education attended by Guide , if any\_\_\_\_\_

*Attach the photocopies of these training programmes with this Annexure, if possible*

Number of years of teaching experience with preschool children\_\_\_\_\_

*(The teacher should have the experience of working with a group of preschool children for a period of atleast 6 months; Attach work experience certificate, if possible)*

This is to certify that all the information provided by me is correct.

**Date :**

**Place :**

**Name and Signature of Guide at the  
Nursery School/Preschool**

**Phone No and Email id of Guide**

**Signature and Name of the  
Coordinator of the Study Centre/  
Principal or in-charge of the Nursery  
School**

**Stamp of the Study Centre / Nursery  
School**